



# Winter Fayre Meeting

8th October 2024





# Programs & Fundraising PTO teams

PRESENTED BY:

Chanel

Sez

Martha

Karen



# Save the Date!



- Save the date:
  - Saturday 23rd November
  - 11am - 2pm
- Fun for the entire family!



# What is Winter Fayre?

- One of the PTO's Community Events - with lots of main attractions (TBD), games, crafts, kids shopping opportunities, foods, vendors and even a visit with Santa!
- Fundraising Event to help support other events!
- The event is run on a ticket system. Tickets will be available for purchase via the website and at school leading up to the event and on the day!





# Winter Fayre Committee 2024

## WINTER FAYRE CHAIR

CHANEL/KAREN

- Oversees the WF committee!

## VENDOR COORDINATOR

KAREN

- Vendor invites
- Advertising

## SANTA'S GROTTTO

SHELLEY

- Designs & sets up
- Sorts out Santa gifts
- Runs the grotto with a team on the day
- Santa letters prep

## SECRET SANTA/ KIDS SHOPPING

EVA

- Designs & sets up
- Sources gifts
- Runs the shop with a team on the day

## MAIN ATTRACTIONS

CHANEL

- Snow slides?
- Inflatables?
- Petting zoo?
- Climbing wall/ bull?
- Train?
- Coordinate with school

## GAMES/ CRAFTS

JESSICA/MONICA M.

- Update games
- Kid ornament prep
- Card making
- Reindeer food
- Cookie decorating

## GINGERBREAD HOUSE DECORATING

LINDSEY

- 4 November 3.30pm
- Coordinate wrapping up of houses and display in Reception
- Coordinate sourcing & selling some kits

## FUNDRAISING/ SPONSORS

MARTHA/ YASMIN/ KAREN

- Sponsors for the event
- Wonky bars
- Ornaments
- Hot Chocolate stand

## FOOD/ CONCESSIONS

MARTHA/ YASMIN

- Concessions
- Food trucks?
- BOMA food?
- Have an idea? Want to help?

## DECORATING TEAM

KAREN/ SEZ/ SHELLEY

- Design and decorate the Reception area!
- Want to join us?

## VOLUNTEERS

MONICA P.

- SignUp Genius for all the volunteers for all activities and coordinates on the day
- Interested in volunteering?

## MUSIC

CLAIRE

- Coordinates with Music Department
- School bands & choirs

## COMMUNICATION

KAREN/ CLAIRE

- Flyers/ screens/ year group chats/ FB etc





# Santa's Grotto



- Visit with Santa and his elves, great photo opportunity!
- Middle School volunteer opportunity to be elves!



# Secret Santa/ Kids Shopping

- Kids have the opportunity to shop for their family and friends in secret!
  - Ticket system
- 
- What we need help with:
    - Help design and set up - build on last year's set up!
    - Source gifts
    - Run the shop with a team on the day





# Main Attractions, Games and crafts

- **Main Attractions last year:**

- Petting zoo (Sponsored)
- Inflatables
- Climbing wall
- Mechanical Bull

- **Game & Crafts last year:**

- Ornament making (sponsored)
- Cookie Decorating (donated)
- Letters to Santa
- Reindeer Food
- Lots of games

**We need help organizing and deciding on attractions and games!**





# Last Year's Activities!

**CRAFTS**

**COOKIE DECORATING**

**PETTING ZOO**

**LETTERS TO SANTA**

**GAMES**

**SPONSORED**



**SPONSORED**



**SPONSORED**



**BOUNCY HOUSES**

**CLIMBING WALL**

**GAMING**

**REINDEER FOOD MAKING**





# Music Performances



Various musical performances

- Choirs and bands throughout the event!

What we need help with:

- Coordination with the school's Music Department



# Gingerbread House Decorating!

BIS HOUSTON PTO

**GINGERBREAD HOUSE  
DECORATING  
FAMILY EVENT**

MONDAY 4TH NOVEMBER  
3.30 - 5PM, IN THE BOMA

**PLEASE BRING YOUR OWN  
GINGERBREAD HOUSE TO DECORATE**

KITS CAN BE PURCHASED FROM ALL THE MAJOR GROCERY STORES. WE RECOMMEND BUYING A PRE-MADE HOUSE THAT ONLY NEEDS TO BE DECORATED.

- Monday 4th November after school in the BOMA
- Bring your own Gingerbread house to decorate
- Recommend pre-built
- Parents must supervise their children

## What we need help with:

- Coordinate wrapping up of houses and display at Reception
- Source & help sell Gingerbread House Kits





# Pre Winter Fayre - Decorating!

BIS HOUSTON PTO

**WINTER FAYRE**

**2024**

**LET'S DECORATE!**

COME AND HELP DECORATE THE RECEPTION AREA!

THURSDAY 14TH NOVEMBER, 8.30AM  
THURSDAY 21ST NOVEMBER, 8.30AM

- Decorating the reception area and tree!
  - Make some decorations
  - Winter Fayre Preparation
  - **No Skills required!**
  - Dates to be confirmed...
- Would you like to be on the design team? We would love to have you!



# Vendors & Sponsors

**BIS HOUSTON PTO**

# WINTER FAYRE

## 2024

**SATURDAY 23RD NOVEMBER 11AM-2PM**

**WE ARE LOOKING FOR**  
**VENDORS &**  
**SPONSORS**

**FOR MORE INFORMATION**  
**PLEASE CONTACT:**  
**INFO@BISHOUSTONPTO.COM**

SCAN 

**VENDOR FORM**





# Vendors

**Vendors signed up for this year so far:**

## Food

- Sugar Coated (Baked goods)
- The British Bake Shop
- Bello Bites (Brazilian sweets and baking)
- Cookies & Cookies by Mariana

## Crafts & Jewelry

- E.art.hfire (Ceramics & Silver jewelry)
- Cyrilla's Artistic Crochet
- Napi and Co (headbands)
- Cotton Candy Art and Crafting  
(Personalized items)

## Services

- Adventure Kids Playcare
- The Enrichery



**THE BRITISH BAKE SHOP**



**TANZANIA FUNDRAISING**



# Vendors

- **We are looking for vendors now!**
  - \$50 for a table
  - Kid related, arts, food (no nuts) etc
  - Fill in the Vendor form on our website: [bishoustonpto.com](http://bishoustonpto.com) or **contact [info@bishoustonpto.com](mailto:info@bishoustonpto.com)**



# Sponsors

## Last year's sponsors ...



PETTING ZOO



HOT CHOCOLATE  
STAND



DONATED COOKIES  
FOR DECORATING



CRAFT TABLE

PLUS SOME INDIVIDUAL  
ANONYMOUS DONATIONS!!

## THIS year's sponsors so far..



DONATING COOKIES FOR  
DECORATING



DONATED DAIRY MILK  
BARS FOR THE  
WONKY BARS



# Sponsors

## We are looking for sponsors!

- Lots of opportunities!
- Small (eg craft table)
- Medium (Bulldog prizes for Wonky Bars!)
- Large (eg snow, inflatables, petting zoo)
- Partially share of the cost with another sponsor on a main attraction
- More information on the [bishoustonpto.com](http://bishoustonpto.com) website!

**ARE YOU INTERESTED IN BEING A SPONSOR? WANT MORE INFORMATION?**

**PLEASE EMAIL [INFO@BISHOUSTONPTO.COM](mailto:info@bishoustonpto.com)**





# PTO Fundraising



**HOT CHOCOLATE STAND**

**SPONSORED**



**ORNAMENTS**



**WONKY BARS**

**SPONSORED**

- Last year's fundraisers
- Dairy Milk bars for Wonky Bars this year have been donated by Phoenicia!





# Donations



- **Candy for prizes**
  - (no nuts or liqueurs)
- **Books for Used Book Sale**
  - Toddler - Kids - Teens - Adults
- **Small gifts for Secret Santa/ Kids Shopping**
  - Small toys, unwanted gifts, board games - all age ranges
  - Holiday items - decorations, ornaments, boxes etc
  - Home decor - picture frames, candles etc
  - DIY (Do it yourself) - Mug with Hot Chocolate, small jar filled with Candy etc.
  - Nothing sharp or perishable & no nuts!

**Please drop off items at reception from 1st November!**

Thank you for your support!

All donations can receive an in-kind tax deduction receipt. Please fill in the form on [bishoustonpto.com](http://bishoustonpto.com)



# Costs from Winter Fayre 2023

- **Raised: Total - \$10,572**
  - Ticket Sales (activities & concessions)
  - Wonky Bars (\$844)
  - Ornaments (\$407)
  - Hot Chocolate (\$332)
  - Vendors (\$850)

- **Sponsored: \$1,403**
  - Petting Zoo: \$1000
  - Hot Chocolate stand: \$300
  - Crafts \$100
  - Wonky bars & bulldogs donated
  - Cookies for decorating donated

- **Costs: \$6,683**

- **Net profit: \$5,292**



# Interested in Volunteering?

- Are you interested in helping? Every little bit helps, even for an hour, some tasks can be done from home!
- There will be a SignUp Genius sent out closer to the event for volunteering on the day and opportunities leading up to the day.
- Volunteering opportunities for Parents and Secondary Students

Contact us at [programs@bishoustonpto.com](mailto:programs@bishoustonpto.com) for more information!